

MINUTES
TOWN OF BERLIN BOARD MEETING
October 14, 2025

Call to Order, Roll Call, & Pledge:

Chairman Tim Hahn called the special board meeting to order at 7:00 P.M. on October 14, 2025, in the Town of Berlin Center. Present: Tim Hahn, Daniel, Klosinski, Lyle Zernicke, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: one visitor

Chairman Hahn led in the Pledge to the Flag.

Minutes:

Minutes of September 9, 2025, meeting were reviewed and approved. Motion made by Supervisor Zernicke, seconded by Supervisor Klosinski; motion called and carried.

Unfinished Business:

1. Maintenance at Berlin Center:
 - a. Brandenburg Heating cleaned seven furnaces – limit switch replaced. Fuse in gym was replaced. Brandenburg will be giving estimate for replacement of furnaces.
 - b. Chairman Hahn will get bids for electrical in Kitchen.
2. Maintenance at Garage
 - a. Brandenburg Heating cleaned three garage heaters.

Supervisor's Report:

1. Roads were graded week of 10/3 and will be going out again on 10/15 to grade roads.
2. Shouldering on Naugart Drive and Berlin Lane was completed.

Old Business:

1. Repair/Replacement on entry doors on North end of Building – Estimate from Precision to replace doors and hardware \$11,250. Rib Mountain Glass has not provided an estimate. Motion by Supervisor Klosinski to accept Precision Glass and Door estimate for \$11,250. Motion seconded by Chairman Hahn. Motion called and carried.

New Business:

1. Chairman Hahn reviewed substandard lot size information received from Attorney Yde. Lot less than three acres that was formed prior to town zoning and State statute 66.10015 allows for rebuilding. See attached email from Attorney Yde.
2. Chairman Hahn appointed Amy Gilles to complete Lyle Zernicke's term on the Land Use Plan Commission board.
3. Wisconsin Towns Association conference take aways:
 - a. Town Ordinances – develop review schedule to keep all ordinances up to date.
 - b. Zoning – solar and renewable energy cannot be stopped but Towns need to have things planned prior to a resident requesting conditional use. There is a utility aid to the municipality when renewable energy is placed.

Other:

1. The next regular monthly board meeting is scheduled November 11, 2025, at 7:00 P.M. in the Board Room at the Berlin Center.
2. Budget Workshop October 21, 2025, at 7:00 P.M.
3. Towns Association Unit meeting October 30, 2025, at Country Aire Restaurant.
4. Budget Hearing November 13, 2025, at 7:00 P.M.
5. Marathon County Town Educational Training – December 4, 2025, from 5:30 – 7:30 P.M.

Bills reviewed and reconciled for payment.**Zoning Administrator Report:**

1. Building permit Chris Williams on County Rd L for a deck.
2. Property on 72nd Avenue - Zoning Administrator Gilles received a call from party looking at property is potentially looking at making it into an Assisted Living facility. Bryan advised party that he would need to request a planned commission meeting for rezoning.

Treasurer's Report:

1. Treasurer Gilles presented the treasurer's report showing a checkbook balance as of September 30, 2025, at \$226,646.73 which includes \$23,215.28 for black top grinding and replacement on Berlin and \$3,000 towards wedging and chip sealing. ARPA funds allocated \$40,000 Adams Lane Road rebuild and \$15,000 towards the Gym roof replacement. There is a balance in the Debit Card account at \$2,358.47. There is a balance of \$19,990.96 in the Equipment Fund.
Motion by Supervisor Klosinski to accept treasurer's report as presented. Motion seconded by Supervisor Zernicke. Motion called and carried.

Adjournment:

There being no further business, the meeting adjourned at 8:34 p.m. in a motion by Supervisor Klosinski; seconded by Supervisor Zernicke; motion called and carried.

Connie L. Nowak

Connie L. Nowak, Clerk