

MINUTES
TOWN OF BERLIN BOARD MEETING
May 12, 2026

Call to Order, Roll Call, & Pledge:

Chairman Tim Hahn called the monthly board meeting to order at 7:00 P.M. on May 12, 2026, in the Town of Berlin Center. Present: Tim Hahn, Daniel Klosinski, Lyle Zernicke, Bryan Gilles, Amy Gilles, and Connie Nowak. Absent: None. Visitors: 7 citizens.

Chairman Hahn led in the Pledge to the Flag.

Minutes of April 14, 2026, meetings were reviewed and approved. Motion made by Supervisor Klosinski, seconded by Supervisor Zernicke; motion called and carried.

Unfinished Business:

1. Maintenance at Berlin Center:
 - a. Fascia needs to be replaced on Garage.
 - b. Sink in Kitchen is dripping.
 - c. Tiles will need to be replaced by the north entry doors.
 - d. Lights will be replaced in election room.
2. Maintenance at Garage
 - a. None

Supervisor's Report:

1. Gravel roads have been reclaimed – lots of sod on the road – its working out – need rain to be able to grade roads.
2. Big Hill Lane washout – Westfall construction will be coming within next couple of weeks to complete – need to have culverts and road ditched north of Donald Boehm's house and by Rick Muellers property. Supervisor Klosinski will contact homeowners to pay for replacing two culverts – work will be paid for by Town. Supervisor Klosinski made motion to approve- Supervisor Zernicke 2nd. Motion called and carried.
3. Culvert on Berlin Lane south of Berlin Center - Adams Lane north of Henrichs concrete culvert that needs end reset. Westfall will complete.

Old Business:

1. Berlin Center Key holders list – German Club, Lions Club, Naugart Knights – name and phone numbers have been received.
2. Berlin Memories book order form – Books will be sold for \$65 each and \$7 for shipping. Total of 71 books have been sold.
3. Town of Berlin Celebration will be held 6/13/26 11-3.
 - 5 teams will be delivering invites to residents in the Town of Berlin
 - Homemakers group is asking businesses in the Town for donations towards the event. Funds collected so far are \$475.

New Business:

1. Open Gravel Bids
 - a. Worden - \$12.12 a cubic yard
 - b. Red Rock - \$11.42 a cubic yard
 - c. Kafka Road Material - \$10.50 a cubic yard

Motion by Supervisor Klosinski to accept Kafka Road Materials bid for \$10.50 a cubic yard. 2nd Motion Supervisor Zernicke

2. Open Black top bid – American Asphalt –
 - a. Parking lot – 3-inch asphalt pavement – pulverized and repaving - \$131,896.80
 - b. North lot and service road in front of building - \$80,603.80
 - c. South lot and service road behind building - \$57,246.00

Motion by Supervisor Klosinski to table decision to give American Asphalt time to requote as lump sum with parking lot shortened up on the south end. Motion seconded by Supervisor Zernicke. Motion called and carried.

3. Dust Control – planning to offer to residents at their cost in 2027. Newsletter and pricing will be sent out in early 2027.
4. Adopt 2026 transportation resolution –
5. May 16, 2026, at 9 am – cut down tree across trail – mow grass on trail and fill in bottom corner with granite – Town will donate gravel to put on trail – load of gravel will be dumped by
6. Liquor license applications for Jumpers, Pagles, and Trillium Creek.
7. Picnic license requested for Trillium Creek for June 13, 2026, wedding. Motion by Supervisor Zernicke to approve picnic License for June 13, 2026, for Trillium Creek. Motion seconded by Supervisor Klosinski. Motion called carried.

Other:

1. The next regular monthly board meeting is scheduled June 9, 2026, at 7:00 P.M. in the Board Room at the Berlin Center.
2. Board of Review May 19, 2026 – 6-8
3. Special Town Meeting May 19, 2026 – 5:30 – 6:00 review updated American Asphalt bid.

Bills reviewed and reconciled for payment.**Zoning Administrator Report:**

1. Building permit – Kevin O’Connell – Adams Lane –
2. Building permit – Eric Anderson – County Rd FF – Garage workshop building permit
3. Building permit – Bob Krenz – County Rd O - Storage shed building permit.
4. Zoning permit and Building permit for Josh Tardeu – 242258 County Rd O
5. Conversation with Leff Ruffner – Rainbow Drive

Treasurer's Report:

1. Motion by Supervisor Zernicke to add Reverse Positive Pay – paper check fraud protection through Associated Bank for a \$10 monthly fee. Motion seconded by Supervisor Klosinski. Motion called and carried.
2. Treasurer Gilles presented the treasurer’s report showing a checkbook balance as of April 30, 2026, at \$57,376.72. There is a balance in the Debit Card account at \$588.05. There is a balance of \$76,509.67 in the Capital Outlay Account. Motion by Supervisor Klosinski to accept treasurer’s report as presented. Motion seconded by Supervisor Zernicke. Motion called and carried.

Public Input**Adjournment:**

There being no further business, the meeting adjourned at 8:40 p.m. in a motion by Supervisor Zernicke; seconded by Supervisor Klosinski; motion called and carried.

Connie L. Nowak
Connie L. Nowak, Clerk